



County Executive Office

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To: Judge J.D. Salinas, County Judge
Precinct #1 Commissioner Sylvia S. Handy
Precinct #2 Commissioner Hector "Tito" Palacios
Precinct #3 Commissioner Joe M. Flores
Precinct #4 Commissioner Oscar Garza

CC: SAFEGuard Committee

From: Valde Guerra, Commissioners' Court Executive Officer

Date: Thursday, August 13, 2009

Re: SAFEGuard Initiative Status Report (Reporting Period of August 4, 2009 – August 12, 2009)

The following information summarizes project tasks completed by assigned department/office during this reporting period:

1-800 Reporting Line

- On Thursday, August 6, 2009, IT Department met with UTPA Compliance Office for a demonstration of their use of *Reportline*.
- UTPA takes every call and tracks it to resolution.
- On August 11, 2009 The Network informed Purchasing Department that TXMAS had confirmed that their contract had been picked up by TXMAS. Purchasing is now in the process of confirming the contract number under TXMAS; then the process can be initiated with the company and County for a proposal and to negotiate the proposal for a better best and final offer, to then place on agenda for purchase.
- The Committee and Court will have to decide how to handle the calls internally; Reportline is only a reporting mechanism so a follow-up mechanism has to be determined on our end.

TAAP Policy

- IT Department is currently researching timekeeping regulations to develop a draft policy.

Countywide GPS Project

- On August 5, 2009, IT Department met with AT&T to discuss a countywide GPS solution.
- To better determine the benefits of this project, the IT Department will be working with AT&T to determine an estimated Return on Investment (ROI).
 - IT Department is gathering data on total number of vehicles, routine use, and total fuel costs for the last two years.
- One issue to keep in mind is the administration, management and enforcement of this implementation, which can be guided by a policy.

Should you have any questions regarding this initiative, please do not hesitate to contact my office at (956) 292-7025.